

# Carp Co-operative Nursery School Pre-Authorized Payment (PAP) Enrolment Form



Steps to enrollment:

- Complete and sign form
- Enclose/attach a VOID cheque (line of credit cheques cannot be used)
- Email signed form to: [ccnsbookkeeper@gmail.com](mailto:ccnsbookkeeper@gmail.com)

Name of Child:		
Parent (1):		
Parent (2) (if applicable):		
Apt.	Number	Street Name
City/Town, Province		Postal Code
Home or Cell Phone #		Work Phone #
Email Address:		
Childs Nursery School Start Date:		
Circle the day(s) of week your child will be attending:      Mon      Tues      Wed      Thur      Fri		
Registration fee \$25      Activity Fee \$45      (Activity Fee is annual fee and will be prorated based on start date)		
A Payment on the 1 <sup>st</sup> of each month in the amount of \$ _____ I/We authorize Carp Co-operative Nursery School to process an electronic debit on the 1 <sup>st</sup> of each month.		
Signature 1:		Date:
Signature 2 (if applicable):		Date
<p>This authorization is valid until the parents cancel space in program. To withdraw from a PAP, you must provide Carp Co-operative Nursery School, Accounts Receivable with (30) days written notice. An overdue account is subject to an interest charge of 1.25%. Interest will be added after the due date and everyday thereafter until the account is paid in full.</p> <p>There is a service fee for all items returned from your banking institution. Subscribers to the PAP, who have more than one returned item within a 12-month period, will become ineligible to continue on the PAP. The balance of the debt will become due immediately and subject to applicable penalties.</p> <p>You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAP. To obtain more information on your recourse rights, contact your financial institution or visit <a href="http://www.cdnpay.ca">www.cdnpay.ca</a>.</p> <p>Accounts Receivable Phone: (613) 291-9396 or Email: <a href="mailto:ccnsbookkeeper@gmail.com">ccnsbookkeeper@gmail.com</a></p> <p>Personal information is being collected on this form for the purposes of administering and collecting Carp Co-operative Nursery School accounts receivable. Questions regarding this may be addressed to the above noted address or email address.</p>		